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MEETING NOTICE

TO: Centralina Workforce Development Board (WDB) Members, Centralina Workforce Development Consortium Members, and guests

FROM: David L. Hollars, Centralina Workforce Development Board Executive Director

DATE: March 29, 2018

RE: Notice and Agenda of Joint Meeting
(PLEASE BRING AGENDA/ATTACHMENTS TO THE MEETING)

Centralina WDB Chair Panico Peres and Consortium Chair Jarvis Woodburn have called the next joint meeting of the WDB and Consortium, respectively, for **TUESDAY APRIL 10, 2018 at 4:00 P.M.** at **Rowan-Cabarrus Community College at NC RESEARCH CAMPUS (399 Biotechnology Lane) - Kannapolis, NC.**

The agenda includes **The Board in Action**–Mission moment, Environmental scanning, WIOA monitoring update; **Board Engagement**–Apprenticeship presentation/panel discussion; and **Board Education** – NCWorks systems update, NC Board training, workforce briefings; plus, upcoming events; workforce project updates, and a look at the local and national economy.

Your attendance and participation are vital to the success of workforce development and economic development efforts in the region and in your county. **We need your support and your attendance at this meeting.** If you are unable to attend, please respond on the Constant Contact invitation or contact Narissa Knight at (704) 348-2718 or nknight@centralina.org . Please response by **Friday April 6, 2018.**

*** WDB/CONSORTIUM MEMBERS:** If you cannot attend the meeting, please give your "PROXY" to another WDB member who will be attending the meeting. You can indicate your "Proxy" through the Constant Contact invitation. Be sure to check "NO" and you will be prompted to enter your proxy and list the name of the attending Board member who will be your proxy. This is for WDB and Consortium members only.

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The Centralina Workforce Development Board and Consortium Tentative Agenda
Tuesday April 10, 2018 at 4:00 PM
Rowan-Cabarrus Community College – NCRC campus – Kannapolis
399 Biotechnology Lane, Kannapolis, NC

The agenda is as follows:

1. **Call To Order** **Panico Peres, WDB Chair**
2. **Invocation** **Designee**
3. **Confirm Quorum for Meeting** **Sherika Rich**
- *4. **Minutes of February 13, 2018 Meeting** **Panico Peres**
5. **Introduction/Welcome of Guests** **Panico Peres**

New Centralina WDB member:

Ms. Caroline Goins – Anson County Partnership for Children (Anson County)

6. **Mission and Vision Statements - Affirmation** **Designee**
7. **Mission Moment – Apprenticeships in Action** **Peter Xiong**

To bring the mission of the Centralina WDB to life, the WDB Executive Committee has asked Board member Peter Xiong with Greiner Bio-One in Union County to have an apprentice who is working with his company to speak about their apprenticeship experience, the career pathway they see for themselves, and how this innovative training approach has helped them.

8. **Apprenticeship NC** **Elizabeth Standafer, NCCS**

Elizabeth Standafer, Apprenticeship NC Youth Coordinator will provide a presentation on Apprenticeship NC. She will discuss the difference between registered apprenticeships and pre-apprenticeships, the advantages of each program, and how to overcome the perceived challenges in working with youth. Board members are encouraged to participate in the discussion.

9. **Apprenticeship and Work-Based Learning in Centralina** **Milton Chicas, Wayne Brothers**
Peter Xiong, Greiner Bio-One
Jill Lutz, Gaston College

As part of our learning panel. Milton Chicas, Peter Xiong, and Jill Lutz will provide summaries of their efforts to utilize apprenticeships, pre-apprenticeships, and work-based learning in the Centralina WDB region to help in growing and retaining talent with local employers. Each will provide a different perspective and Board members are again encouraged to participate and get answers to their questions.

10. **Environmental Scanning- *Leading Information*** **Centralina WDB members**

Centralina WDB Chair Panico Peres will ask each Board member to provide their insights on what is happening in workforce and economic development – i.e. ***Leading Information***. This includes presenting any updates on economic issues, new developments, labor force issues, industry trends, what local employers need for success, good news, etc. Any other relevant workforce/economic development topics or projects Board members or related groups are involved with may also be presented.

* = Action items requiring WDB and/or Consortium approval

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11. Centralina Workforce Services – Progress Update Ken McCoy

Centralina Workforce Services Project Director Leader Ken McCoy will provide an update on the Program Year 2017 progress with WIOA funded services, operation of the eight NCWorks Career Centers for which the Centralina WDB is responsible, areas of improvement, challenges that still exist, and success stories.

12. Workforce Activities Briefing David Hollars/Staff/Board members

- Report out from NC Strategic Board Training session held March 8 in Kernersville (Board members and staff) – information/update
- NC Job Ready initiative - information
- NC Association of Workforce Boards Strategic Plan/upcoming meetings - information
- NC Commerce – Division of Workforce Solutions – WIOA monitoring update (Sherika Rich)
- Centralina WDB staffing updates – Communications Coordinator, Business Engagement staff
- Upcoming events/training:
 - Centralina COG Annual Conference – April 12 – CPCC-Harris campus
 - NC Chamber of Commerce -Manufacturing Summit – May 15 – CPCC-Harris campus
- Centralina Labor Market Information Update – March 2018 (information)
- Other workforce initiatives/upcoming events involving the Board and its partners
- Updates on other state and federal workforce development issues

13. Take Up Other Business

➤ Next Centralina WDB meeting – Tuesday June 12, 2018 – 4:00 PM – Rowan-Cabarrus CC – NCRC campus - Kannapolis

14. Adjournment

ATTACHMENTS

1. Minutes of February 13, 2018 Centralina WDB/Consortium meeting (see agenda item # 4)
2. Centralina WDB Mission & Vision statements (see agenda item #6)

**THE CENTRALINA WDB AND WORKFORCE DEVELOPMENT CONSORTIUM
RESERVE THE RIGHT TO DEVIATE FROM THE AGENDA.**

The Centralina Workforce Development Board will comply with the Americans with Disabilities Act (ADA), which prohibits discrimination based on disability. Centralina will make reasonable accommodations in all programs/ services to enable participation by an individual with a disability that meets essential eligibility requirements. Centralina's programs will be available in the most integrated setting for everyone.

If any accommodations or any other access related items are necessary for participation, please contact: Narissa Knight, Centralina Workforce Development Board, 9815 David Taylor Drive – Suite 100, Charlotte, NC 28262, (704) 348-2718 (voice), FAX: (704) 899-5624; E-Mail: nknight@centralina.org, Relay North Carolina (TTY) 1-800-735-2962, Relay North Carolina (Voice) 1-800-735-8200. **Please allow seventy-two (72) hours' notice for preparations.**

