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## MEETING NOTICE

**TO:** Centralina Workforce Development Board (WDB) Members, Centralina Workforce Development Consortium Members, and guests

**FROM:** David L. Hollars, Centralina Workforce Development Board Executive Director

**DATE:** October 5, 2018

**RE:** Notice and Agenda of Joint Meeting  
(PLEASE BRING AGENDA/ATTACHMENTS TO THE MEETING)

Centralina WDB Chair Panico Peres and Consortium Chair Jarvis Woodburn have called the next joint meeting of the WDB and Consortium, respectively, for **TUESDAY OCTOBER 16, 2018 at 4:00 P.M.** at **Rowan-Cabarrus Community College at NC RESEARCH CAMPUS (399 Biotechnology Lane) - Kannapolis, NC.**

The agenda includes **The Board in Action** – Mission moment, Environmental scanning; **Board Engagement** – Equitable Hiring panel discussion; and **Board Education** – Finish Line grants, workforce briefings; plus, upcoming events, workforce project updates, and a look at the local and national economy.

Your attendance and participation are vital to the success of workforce development and economic development efforts in the region and in your county. **We need your support and your attendance at this meeting.** If you are unable to attend, please respond on the Constant Contact invitation or contact Narissa Knight at (704) 348-2718 or [nknight@centralina.org](mailto:nknight@centralina.org). Please response by **Friday October 12, 2018.**

**\* WDB/CONSORTIUM MEMBERS:** If you cannot attend the meeting, please give your "PROXY" to another WDB member who will be attending the meeting. You can indicate your "Proxy" through the CVENT invitation. Be sure to check "NO" and you will be prompted to enter your proxy and list the name of the attending Board member who will be your proxy. This is for WDB and Consortium members only.



**Centralina Workforce Development Board**  
Serving – Anson, Cabarrus, Iredell, Lincoln, Rowan, Stanly, and Union Counties

Equal Opportunity/Affirmative Action Employer/Program  
Auxiliary aids and services available upon request to individuals with disabilities

**The Centralina Workforce Development Board and Consortium Tentative Agenda  
 Tuesday October 16, 2018 at 4:00 PM  
 Rowan-Cabarrus Community College – NCRC campus – Kannapolis  
 399 Biotechnology Lane, Kannapolis, NC**

The agenda is as follows:

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|------------|--|--------------------------------|
| <b>1.</b>  | <b>Call To Order</b>                               | <b>Panico Peres, WDB Chair</b> |
| <b>2.</b>  | <b>Invocation</b>                                  | <b>Designee</b>                |
| <b>3.</b>  | <b>Confirm Quorum for Meeting</b>                  | <b>Sherika Rich</b>            |
| <b>*4.</b> | <b>Minutes of August 14, 2018 Meeting</b>          | <b>Panico Peres</b>            |
| <b>5.</b>  | <b>Introduction/Welcome of Guests</b>              | <b>Panico Peres</b>            |
| <b>6.</b>  | <b>Mission and Vision Statements - Affirmation</b> | <b>Designee</b>                |
| <b>7.</b>  | <b>Mission Moment</b>                              | <b>Allen Shellenbarger</b>     |

To bring the mission of the Centralina WDB to life, the WDB Executive Committee has asked Allen Shellenbarger, a 2018 NCWorks Governor’s Award of Distinction winner and customer of Vocational Rehabilitation in Cabarrus County to speak to the Board about his experience with workforce development services. The Board also recognizes all Vocational Rehabilitation services and their staff and customers as October is National Disability Employment Awareness Month.

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|-----------|---|-------------------------|
| <b>8.</b> | <b>Equitable Hiring – Great Sources of Talent for Employers</b> | <b>Panel Discussion</b> |
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Many individuals in the Centralina WDB region are disqualified for employment before they have the opportunity to share their skills. To help our employer and workforce community explore ways businesses can participate in equitable hiring, the Centralina WDB has invited a panel of experts to discuss and explain. Our panelists are Wendi Bowen Eure and Janie Rollins (NC Commerce -Reentry Services), Karen Byington (Vocational Rehabilitation), and Ronne Grantham (NC Commerce – Foster Child initiative).

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| <b>9.</b> | <b>Environmental Scanning- <i>Leading Information</i></b> | <b>Centralina WDB members</b> |
|-----------|---|-------------------------------|

Centralina WDB Chair Panico Peres will ask each Board member to provide their insights on what is happening in workforce and economic development – i.e. ***Leading Information***. This includes presenting any updates on economic issues, new developments, labor force issues, industry trends, what local employers need for success, good news, etc. Any other relevant workforce/economic development topics or projects Board members or related groups are involved with may also be presented.

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| <b>10.</b> | <b>Focus Teams – Latest Updates</b> | <b>Focus Team chairs/designee</b> |
|------------|-------------------------------------|-----------------------------------|

The chairs of the respective focus teams will provide a one-page summary and presentation on the tasks that each group is currently handling and their immediate needs. They will solicit feedback and input from fellow Board members.

**\* = Action items requiring WDB and/or Consortium approval**

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**11. Workforce Activities Briefing**

**Centralina WDB staff**

- \*Centralina WDB – 2019 proposed meeting schedule (review/approval)
- Program Year 2017 Performance Measures report – Sherika Rich (information)
- Finish Line Grants – update – David Hollars/Narissa Knight (information)
- Manufacturing Week update for the region – Mark Seifel (information)
- Centralina Labor Market Information Update – October 2018 (information)
- Other workforce initiatives/upcoming events involving the Board and its partners

*Centralina WDB NEXTGEN Council meeting – Tuesday December 4, 2018 – 10:00 AM – Rowan-Cabarrus CC South Campus – Concord*

- Updates on other state and federal workforce development issues

**12. Take Up Other Business**

➤ **Next Centralina WDB meeting – Tuesday December 11, 2018 – 4:00 PM  
– Rowan-Cabarrus CC – NCRC campus - Kannapolis**

**13. Adjournment**

**ATTACHMENTS**

1. Minutes of August 14, 2018 Centralina WDB/Consortium meeting (see agenda item # 4)
2. Centralina WDB Mission & Vision statements (see agenda item #6)

**THE CENTRALINA WDB AND WORKFORCE DEVELOPMENT CONSORTIUM  
RESERVE THE RIGHT TO DEVIATE FROM THE AGENDA.**

The Centralina Workforce Development Board will comply with the Americans with Disabilities Act (ADA), which prohibits discrimination based on disability. Centralina will make reasonable accommodations in all programs/ services to enable participation by an individual with a disability that meets essential eligibility requirements. Centralina's programs will be available in the most integrated setting for everyone.

If any accommodations or any other access related items are necessary for participation, please contact: Narissa Knight, Centralina Workforce Development Board, 9815 David Taylor Drive – Suite 100, Charlotte, NC 28262, (704) 348-2718 (voice), FAX: (704) 899-5624; E-Mail: [nknight@centralina.org](mailto:nknight@centralina.org), Relay North Carolina (TTY) 1-800-735-2962, Relay North Carolina (Voice) 1-800-735-8200. **Please allow seventy-two (72) hours notice for preparations.**